

Tate

IN A NUTSHELL



FOR SPECIALISTS



in office recruitment

Think



Tate



OUR



STORY SO FAR

At Tate, we aim to be the best, everywhere, all the time. Our vision since our launch has been to be a jewel of a consultancy, one that stands out from the competition in every aspect. We are true specialists in office recruitment and, since 1985, we have evolved through innovation, service excellence, passion and a strong belief in our core values.

We are a premium, boutique office recruitment agency where our consultants use their experience and expertise to understand their local office market and customers.

Offering a complete portfolio of recruitment agency solutions spanning temporary, contract and permanent office support and office professionals, we place the best candidates in the marketplace, all underwritten by our unique Tate Watertight Guarantee.

At Tate, we are guided by our core values which ensure that we continue to offer real benefits to our clients and candidates alike. Our values are:

- ✿ INTEGRITY & HONESTY
- ✿ DELIVERING ON PROMISES
- ✿ SOLUTIONS ORIENTATED
- ✿ WINNING MENTALITY
- ✿ FUN
- ✿ COLLABORATION
- ✿ RESPECT FOR OTHERS



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*Whatever your office
recruitment needs,
Tate has the excellence
and expertise to help.*



OFFICE SUPPORT

Office support is essential for the smooth running of every business – ensuring the customer service is exemplary and reflecting the company brand.

At Tate, we work with the highest quality clients and candidates across temporary and permanent office support roles to offer opportunities and expertise across the board. We are dedicated to providing the very best office support candidates including Administrators, Customer Services, Receptionists, Secretaries and Account Administrators.



OFFICE PROFESSIONALS

We understand the specific skills and qualities of career office professionals including Office Managers, Executive Assistants, Human Resources & PAs.

At Tate, our network of those 'hard to find' executive candidates is second to none - making Tate the first choice for employers looking to recruit for these roles. We work in partnership with high level candidates to offer enhanced career opportunities, career progression and ongoing development.



At Tate, we go the extra mile to put ourselves in our candidates' shoes and offer them the best advice for their office career.



CANDIDATES

We are committed to using our office recruitment experience and expertise to achieve the best opportunities for our candidates. Our consultants work in partnership with candidates to understand their needs and aspirations so we can provide them with the best job opportunities and a premium service.

All candidates are valued members of our team and so we recognise the importance of having a formal charter in place to demonstrate our commitment to helping candidates find that perfect office job, whilst we provide a market leading service.

For us, it is critical that candidates enjoy their work and become a member of our team for a long time to come.



OUR

CLIENTS

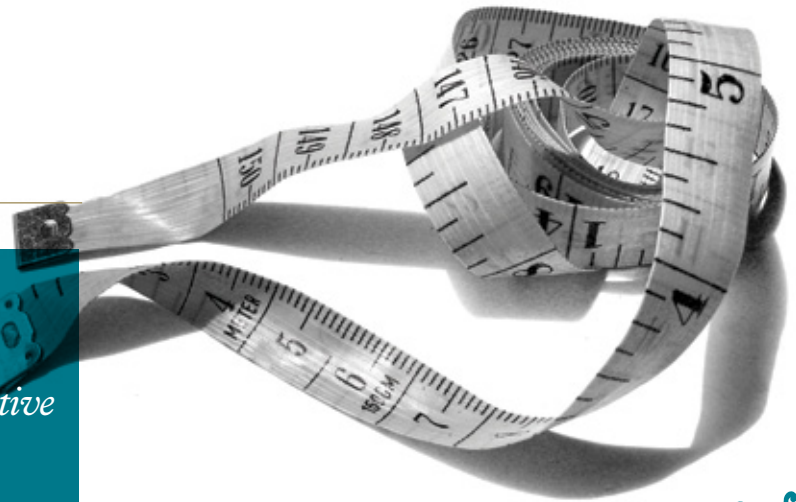
Our clients range from international bluechip organisations to small, independent local firms, all of whom require the highest calibre of office support and office professionals in their organisations.

We offer a complete portfolio of office recruitment solutions spanning temporary, contract and permanent staff. We're dedicated to understanding our clients' businesses so we can put forward the right candidates based on every client's specific needs.

*Whatever your office recruitment needs,
Tate has the excellence and expertise to help.*

- ❖ A TEMP TO IMMEDIATELY FILL A BUSINESS CRITICAL GAP
- ❖ THE PERFECT CANDIDATE FOR A PERMANENT ROLE
- ❖ SOMEONE TO COMMIT FOR THE DURATION OF A CONTRACT
- ❖ FULL OUTSOURCING OF YOUR TEMPORARY/PERMANENT RECRUITMENT
- ❖ A BESPOKE SOLUTION TO MEET YOUR SPECIFIC NEEDS

At Tate, we believe in working in partnership with our clients to deliver a truly added-value, effective office recruitment consultancy.





WATERTIGHT
GUARANTEE

WATERTIGHT GUARANTEE

At Tate, we lead the market in the way we attract, retain and place our candidates; it really is our point of difference and is central to our whole philosophy. We're so confident in the quality of our candidates and our consultants that we offer all clients our unique Watertight Guarantee.

This means that if you are not happy with a Tate temp or the Tate service, then you don't pay.

Our permanent guarantee is the strongest in the industry: if a Tate permanent placement terminates within the first 100 days and we are unable to refill your vacancy, your entire fee is refunded plus an additional 10%.

100 DAY REFUND PERIOD – 110% refund – NO SLIDING SCALE

For more details on our Watertight Guarantee, speak to your local Tate consultant.

GIVING SOMETHING BACK

At Tate, we are conscious of the impact our business activities have on society and we are keen to make a positive contribution to the environment and our local community.

Tate employees lend their support to a wide variety of local charities through our 'VolunTate' corporate volunteering scheme. This allows Tate team members to take paid time out of the business and donate their energy and expertise to local charities. For example, our support for Trinity Hospice in London has raised over £25,000 in just five years.

We are also accredited to ISO Environmental Management System Certification ISO 14001:2004 and we are committed to following best practice every day. This means that we always use sustainable materials when available – just as we have with this brochure.

AWARDS

BEST COMPANIES 2011

Two star accreditation

REC IRP AWARDS 2010

Winners: Best Large Recruitment Agency to Work for

Finalists: Emma Bedford Patel, Permanent Consultant of the Year.
Zoe Wilson, Temporary Consultant of the Year

RECRUITER MAGAZINE AWARDS FOR EXCELLENCE 2010

Winners: Best Commercial Recruitment Agency

Finalists: Best Agency to Work for, Agency of the Year

INVESTORS IN PEOPLE

Reaccredited in October 2010

BEST COMPANIES 2010

Two star accreditation

REC IRP AWARDS 2009

Finalists: Zoe Moore, Permanent Consultant of the Year.
Zoe Wilson, Temporary Consultant of the Year.
Matt Bennett, People Development Business Award

RECRUITER MAGAZINE AWARDS FOR EXCELLENCE 2009

Winners: Best Commercial Recruitment Agency

Finalists: Best Candidate Care

SUNDAY TIMES

TOP 100 - 2009

SUNDAY TIMES

TOP 100 - 2011

BEST COMPANIES - 2009

One star accreditation

OUR OFFICES

At Tate, we offer a premium boutique approach from every one of our branches – making it our business to know and understand each local market. You can find Tate branches in the following locations:

*Basingstoke - Birmingham - Bournemouth - Brighton - Cambridge - Chandlers Ford - Croydon - Dorking - Epsom
Finchley - Guildford - Hemel Hempstead - Hitchin - Manchester - London City - London West End - Milton Keynes
Newcastle - Reading - Southampton - St. Albans - Uxbridge - Welwyn Garden City - Winchester - Worthing*

Find out more about how Tate can support your office recruitment needs
by calling 0845 345 4141 or visiting our website www.tate.co.uk

